



MEMORANDUM OF UNDERSTANDING

June 24, 2016

WHEREAS, County College of Morris (herein referred to as CCM) and Ramapo College of New Jersey (herein referred to as RCNJ) have come together to foster a more seamless transfer experience for CCM Associate Degree Graduates who wish to apply to RCNJ to commence with the signing of this agreement,

NOW, as and for a Memorandum of Agreement, the parties hereto agree as follows:

1. RCNJ has received grant funding through the Educause iPASS grant to support transfer student experience and increase completion rates of transfer students;
2. RCNJ will hire, train and support a Transfer Advisor position that will be charged with working directly with CCM both on site and remotely to advise students of pathways to RCNJ degrees upon completion of the AA/AS degree at CCM;
3. RCNJ will absorb all costs associated with the personnel expense for the Transfer Advisor and be responsible for supervision of the individual;
4. CCM will provide a Ramapo College Transfer Advisor access and resources to meet with students at CCM on a limited weekly basis as agreed upon by each institution. These resources will include, scheduled access to a work space on campus, the college's wireless network, a telephone and the ability to post marketing materials for RCNJ;
5. RCNJ will admit as transfer students and continue to assist all CCM students, who meet the determined admissions criteria, following current and future articulation agreements within the State of New Jersey and established between the institutions;
6. Each institution will identify a point person that will coordinate the agreement.
7. RCNJ and CCM will continue this agreement indefinitely with annual monitoring of this agreement, maintaining communication on a monthly basis of successes, challenges and opportunities in the partnership.
8. If either institution intends to terminate this agreement, it must indicate in writing ninety (90) days in advance of the termination to the designated contact identified above.

Signed this 24th Day of June by

A handwritten signature in black ink, appearing to read "Bette M. Simmons".

Bette M. Simmons, Ed.D.
Vice President of Student Development
Enrollment Management
County College of Morris

A handwritten signature in blue ink, appearing to read "Christopher Romano".

Christopher Romano, Ed.M.
Vice President of Enrollment
Management and Student Affairs
Ramapo College of New Jersey

Addendum A

Ramapo College of New Jersey has identified Joseph Connell, Director of Student Success as the institutional liaison for the purposes of this agreement. His contact information is below:

Joseph Connell
Director of Student Success
201-684-7462
jconnell@ramapo.edu

County College of Morris has identified Kari Hawkins, Coordinator of Transfer Students as the institutional liaison for the purposes of this agreement. Her contact information is below:

Kari Hawkins
Coordinator of Transfer Services
973-328-5142
khawkins@ccm.edu